

Telephone: 906-863-5665



Fax: 906-863-7776

JOB POSTING

POSITION: **TEACHER CONSULTANT**

QUALIFICATIONS: Master's degree required; valid Michigan teacher certificate with approval in at least one area of special education; Additional educational endorsement area highly preferred; Knowledge and experience identifying students with disabilities; Minimum of 3 years of successful teaching experience

SALARY: In accordance with the MCISD Master Agreement

POSTED DATE: May 22, 2024

**APPLICATION
DEADLINE:** June 11, 2024 – DEADLINE EXTENDED

Send letter of application, resume, and transcripts to:

Janene Salewsky – HR/Office Manager-Menominee County ISD
1201 41st Avenue, Menominee, Michigan 49858
careers@mc-isd.org

Notice of Non-discrimination

It is the policy of Menominee County Intermediate School District not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources/Office Manager, 1201 41st Ave, Menominee, MI, 49858. (906) 863-5665. MCISD is an E.O.E.



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Intermediate School District
1201 41st Avenue
Menominee MI 49858
www.mc-isd.org

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TITLE: Teacher Consultant

QUALIFICATIONS: Master's degree required; valid Michigan teacher certificate with approval in at least one area of special education; Minimum of 3 years of successful teaching experience preferred

REPORT TO: Director of Special Education

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Serves as a member of the multidisciplinary evaluation team and assists in the comprehensive assessment of students suspected of having a disability as outlined in the Michigan Administrative Rules for Special Education.

Act as IEP-Team member and MET coordinator as assigned

Screen and use a variety of assessments/evaluations to determine eligibility for special education services and programs

Carry out programs and services as outlined in IEP

Provides analysis and interpretation of information and data in oral/written reports. Interprets diagnostic findings to parents/Team members. Provide recommendations/goals/objectives to address needs.

Knowledge of the requirements of state and federal mandates which directly relate to the evaluation and identification of a student with a disability

Demonstrated understanding of the logic and application of an MTSS/RtI model and the continuum of behavior and academic supports at all levels (universal/targeted/intensive). This includes participation in problem-solving teams and requires knowledge of data collection and analysis, curriculum-based assessments and tiered systems of interventions

Provide recommendations for educational interventions to assist classroom personnel with student learning, achievement, behavior and use of assistive educational devices

Consult with Team members, parents, teachers, administrators and students to obtain data, interpret data, provide assessment data and make recommendation(s) for progress in the school setting.

Use data based decision making to lead a problem solving model in dealing with student academic and behavioral concerns

Conduct IEP Team meetings and assist in ongoing review of strategies for students.

Provide analysis and interpretation of information and data in oral and written reports

Monitor integrity of interventions and plans

Align goals and objectives from the LEA/ISD team process to meet student needs

Recommend and/or participate in the development of alternative academic and behavior strategies/plans to general education staff, special education staff and student/family members

Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and maintain a flexible attitude. Maintain thorough and accurate documentation including student attendance and service logs

Participate in professional development/training as assigned

Upon request, provide professional learning and consultative services to local educational staff
Perform other duties as assigned

REQUIREMENTS:

- Maintain confidentiality; Regular and reliable attendance; Daily travel
- Understand and embrace the inclusion of disabled students in general education
- Possess valid driver's license and maintain all required professional licensure
- Pass all required background checks
- Ability to work independently and as part of a team
- Ability to communicate effectively at all organizational levels; Excellent verbal and written skills
- Ability to multitask; Ability to carry out duties as assigned
- Ability to complete assigned tasks with and without direct supervision
- Ability to integrate technology into everyday workflow
- Ability to develop and maintain successful working relationships with students and school staff
- Ability to define problems, collect data, establish facts and draw valid conclusions
- Ability to explain and demonstrate appropriate intervention techniques to reach all learners
- Practice safe work habits; Adapt to frequent changes in work environment
- Knowledge of special education policy and law
- Timely documentation of all required compliance activities including progress/log notes, IEP information, billing of SBS and RMTS data
- Ability to lift/carry items up to 50 pounds, frequent walking, standing, sitting, going up/down stairs
- Occasional home visits to provide services and/or obtain information to assist with evaluations
- Occasional irregular or extended work hours to meet multiple demands
- Carry out the mission and values of the MC-ISD
- Be student centered and advocate for students

TERMS OF EMPLOYMENT: In accordance with Master Contract.

EVALUATION: Performance will be evaluated in accordance with provisions of the Board Policy.

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I further certify that I am aware of and have the opportunity to review the Menominee County Intermediate School District Bylaws and Policies which are housed in the Superintendent and Departmental Offices during normal business hours.

Signature

Date

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